

GOVERNMENT OF NCT OF DELHI DELHI SUBORDINATE SERVICES SELECTION BOARD FC-18, INSTITUTIONAL AREA, KARKARDOOMA, DELHI-92

No. F.1 (520)/CC-II/DSSSB/2025/827-34

Dated: 24)11 2025

- The DSSSB vide its vacancy notice/Advertisement No. 02/23 dated 31/07/2023 with closing date 15/09/2023 and corrigendum dated 08/07/2024 had advertised 123 vacancies (UR-54, OBC-34, SC-13, ST-09, EWS-13 including ExSM-12 & SP-06) for the Post of Assistant OT/CSSD under Post Code 47/23 in H&FW.
- 2. The online written examination One Tier (Technical) for recruitment in respect of this post was conducted on 01/04/2025.
- 3. The prorated marks obtained by 1083 candidates who appeared in Tier-I written examination were uploaded on OARS and duly informed to the candidates through DSSSB website vide Notice No.1564 dated 23/09/2025. Out of 1083, 152 qualified candidates were shortlisted to upload documents in e-dossier module on OARS from 25/09/2025 to 09/10/2025 subject to attaining minimum qualifying marks and correctness of the information furnished by the candidates in their online application form.
- 4. The final result has been processed as per merit in their respective category. As per the Board's resolution dated 14/07/2022, no scrutiny of documents uploaded in the edossiers and of the other terms and conditions of recruitment notified by the Board in the advertisement of the said post code has been done by the Board. The eligibility as per Recruitment Rules and other terms and conditions as specified in the advertisement no. 02/23 and relaxations as per rules in respect of educational qualifications, experience, other certificates shall be scrutinized/verified by the User Department for determining eligibility of the candidate for the post code 47/23 as on cutoff date 15/09/2023 before issuance of offer of appointment to the post.
- 5. The candidates having following roll numbers in Tier I exam are hereby provisionally nominated for the post of **Assistant OT/CSSD under Post Code 47/23 in H&FW**, subject to fulfilling all conditions of eligibility and also correctness of the information furnished by the candidates in their online application forms and e-dossiers

UR Category: 53

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OBC Category:05

230471202000533 230471202000559 230471202000685 230471201000977 230471202000480

SC Category: 13

230471202000843 230471202000341 230471202000302 230471201000501 230471202000878 230471202000497 230471202000242 230471201000050 230471201000976 230471201000554 230471202000529 230471202000834 230471202000112 XXXXXXXXXXXXX

ST Category: 04

230471201001177 230471201001399 230471201000531 230471202000535

EWS Category: 02

230471202000311 230471201000803

ExSM SubCategory: 01(UR)

230471201001400

SP SubCategory: No candidate qualified/shortlisted in the SP category in the examination.

- The provisional nomination of the above 78 candidates (UR-53, OBC-05, SC-13, ST-04, EWS-02, ExSM-01, SP-NIL) shall be further subject to thorough verification of candidature of the candidate by the User Department including the identity of the candidate.
- 7. The provisionally nomination of the above candidates shall further be subject to genuineness of the documents on the basis of which they have claimed to have fulfilled all the eligibility conditions as prescribed in the RRs and terms and conditions of the advertisement inviting application and subject to thorough verification of their identity with reference to their photographs, signature/handwriting, etc. on the application form, admission certificate, etc. The Candidature of the above candidates are liable to be cancelled by the User Department in case the candidates are found not to be fulfilling the terms and conditions of the advertisement inviting applications for the said post code. The Competent Authority of the Department concerned shall issue the appointment letter to the candidates after being satisfied about their eligibility as laid down in the recruitment rules and after verification of the correctness of the information furnished in the application form and the documents related to Educational Qualification, Age and other essential certificates.
- 8. The User Department shall also check the eligibility of the reservation benefit, if any. Further, if applicable, the User Department shall verify the genuineness of the caste certificate furnished by the candidate prior to issuing offer of appointment to the candidates. The Competent Authority of the User Department shall arrange to verify the correctness of the information/documents as furnished in the e-dossier vis-à-vis the original documents. User Department is requested to ascertain the scrutiny/correctness of the same at their own level before issuing the offer of appointment to the provisionally nominated candidates. Further, the appointing authority shall verify and satisfy itself about the authenticity of documents/certificates and essential qualification for the post before finally appointing the candidate. The User Department is also requested to rectify/correct, in case, any minor/clerical error/deficiency noticed in the documents of the candidate at their own level.
- 9. It is stated that the User Department shall verify the genuineness of the caste certificate furnished by the candidate in the light of Notification No. 36012/22-93-Estt. (SCT) dated 08/09/1993 issued by DOPT and other instructions/guidelines issued from time to time by the competent authorities prior to issuance of offer of appointment to the candidate. It is further stated that, prior to appointment, the User Department must satisfy, itself, that the above candidates are fulfilling the necessary criteria as prescribed for entitlement of

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- OBC (Delhi) certificate as specified in various Orders/Guidelines/Circulars including order dated 07/03/2017 issued by Revenue Department, GNCTD after thorough verification of caste certificate
- The User Department shall also get the SC/ST/OBC/EWS/PwBD certificates verified from the issuing authority before his /her appointment.
- 11. In case of EWS candidates, it may also be verified that the validity of EWS Certificate should be as per DoPT OM No. 36039/1/2019-ESTT(Res) dated 31/01/2019 and other instructions/guidelines issued from time to time by the competent authorities.
- 12. The Competent Authority of the Department concerned shall issue the appointment letters to the candidates after being satisfied about their eligibility as laid down in the Recruitment Rules and after verification of the correctness of the information furnished in the application form and the documents related to education qualification, age and other essential certificates as per Government of India instructions issued in this regards vide MHA OM No. 2/29/54-RPS. 19/11/54.
- 13. The User Department shall ensure that the appointment made is in conformity with DOPT guidelines and instructions of Govt. issued from time to time.
- 14. Mere inclusion of the name of candidate in the result notice does not confer any right upon the candidate over the post unless the appointing authority is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respect for appointment to the Post.
- 15. The category wise Prorated Cut off marks scored by the last provisionally nominated candidate are as under:-

Assistant OT/CSSD under Post Code 47/23 in H&FW	UR	ОВС	sc	ST	EWS	ExSM	SP
Prorated Cut off marks of the last provisionally nominated candidate(out of 200)		71.75	87.02	61.83	94.47	77.05	NIL

WAITING PANEL LIST

16. The following 14 candidates [URWL-11 & SCWL-03] are hereby provisionally nominated as waitlisted candidate in order of merit with a request to the User Department to utilize the same, in conformity with DoP&T guidelines and instructions of GNCTD issued from time to time.

URWL Category: 11

Waitlist No.	Roll No.
URWL-1	230471201000128
URWL-2	230471202000311
URWL-3	230471201000915
URWL-4	230471201000803
URWL-5	230471201001015
URWL-6	230471202000176
URWL-7	230471202000302
URWL-8	230471201000616
URWL-9	230471202000076
URWL-10	230471201000501
URWL-11	230471201001118

SCWL Category: 03

Waitlist No. Roll No.

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SCWL-1	230471201000093				
SCWL-2	230471202000889				
SCWL-3	230471202000836				

17. The category wise Prorated cut off marks scored by the above mentioned Last nominnated waitlist candidates are as under:

Category				URWL	SCWL			
Prorated	Cut	off	marks	of	the	last	91.44	83.57
provisionally nominated		waitlist						
candidate	e(out	of 20)0)					

- 18. The User Department, being Cadre Controlling/Appointing Authority, shall strictly follow the merit based ranking of the candidate in the main list and the waiting list.
- 19. The User Department, at its own level, will utilize the Waiting List only after exhausting the main list and after affording sufficient opportunity to the provisionally nominated candidates as per the extant guidelines issued by the GNCTD/DoP&T.
- 20. The candidates in the Waiting Panel or the Balance Reserve Panel shall have no claim or right for appointment per se against the vacancies notified for the recruitment. They can only get the offer of appointment only in the event any vacancies (category-wise) arising due to non-acceptance of the offer of appointment, not joining the post after acceptance of appointment, resignation after joining, etc within one year of validity of panel.
- 21. While operating the waiting panel list, the User Department shall strictly follow instructions issued vide DoP&T OM No. 36012/2/96-Estt. (Res) dated 02/07/1997, 36011/1/98-Estt. (Res) dated 01/07/1998 and 43011/4/2018-Estt. (Res) dated 04/04/2018 regarding shifting of candidates from respective reserve categories to the un-reserve category.
- 22. The User Department shall operate the waiting panel up to the number of vacancies notified under each category by the DSSSB in its advertisement and not beyond it even by taking any type of relaxation from any authority as it shall render the excess appointment void and illegal *Ab initio*.
- 23. The recruitment process for the Post of Assistant OT/CSSD under Post Code 47/23 in H&FW has been closed. Further, the Main Result list/Waiting panel of the candidates shall be valid up to 23/11/2026 i.e. one year from the date of declaration of this main result.
- 24. The waiting panel is valid for a period of 1 year from the date of declaration of main result for filling up the vacancies arising due to non-acceptance of the offer of appointment, not joining the post after acceptance of appointment, resignation after joining, etc within one year of validity of panel.
- 25. As soon as validity period of the waiting panel expires and /or number of notified vacancies are filled up hence waiting panel becomes redundant, the User Department shall return the cancelled and unutilized dossiers to DSSSB with complete details/ statistics forthwith.
- 26. While every care has been taken in preparing the result, the DSSSB reserves the right to rectify errors and omissions, if any detected at any stage.
- 27. Wherever the Court has directed to not declare result without leave of the court such cases will be dealt separately, if falling in main result/proposed 20% waiting panel list. The user department shall decide such cases subject to outcome of court case(s).
- 28. The result is subject to the outcome of the court cases, if any, pending in various courts related to this post.

This issues with the approval of the Competent Authority.

DEPUTY SECRETARY, DSSSB

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Dated: 24)11)2025

Copy forwarded for information to:

- Dy. Secretary(HR/PARA), Health & Family Welfare Department, Delhi Secretariat, New Delhi-110002 through P & P Branch.
- 2. Jt. Secretary (P&P), DSSSB
- 3. PS to Chairperson, DSSSB.
- 4. PS to Member, DSSSB.
- 5. PS to COE, DSSSB.
- 6. PS to Secretary, DSSSB.
- 7. SO (Plg.), Planning Branch, DSSSB
- 8. Dy. Director/System Analyst, IT Branch to upload Notice on the website of the Board.

DEPUTY SECRETARY, DSSSB

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